

THE UNIVERSITY OF MICHIGAN
REGENTS COMMUNICATION

ACTION REQUEST

Subject: University of Michigan Hospitals and Health Centers (UMHHC)
Medical Campus Human Resources Relocation Project

Action

Requested: Approval to Proceed with Project

Background:

The North Campus Administrative Complex (NCAC), formerly the Industrial Technology Institute (ITI) facility, was purchased by the University in 1999 in response to increased clinical and health services space needs. The building is being programmed for a number of administrative functions, including Planning and Marketing, Telecommunications, Telemarketing, Medical Information Services and the Human Resources Department. This proposal is to relocate the Medical Campus Human Resources Department (MCHRD) to the NCAC from the North Ingalls Building.

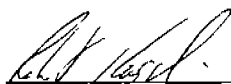
The proposed relocation to the NCAC will provide several advantages. All department functions will be housed in one location, off the main entrance on the first floor of NCAC. Job application, interviewing and testing will be located immediately off the main lobby as well as the Benefits Office and Payroll Office for ease of access by customers. The existing conference room off the main lobby will be designated for shared use, but used exclusively for employee orientation on orientation days. Conference/training rooms will be provided for multiple uses, including implementation of video conferencing capability.

The department will vacate approximately 23,400 gross square feet in North Ingalls and will occupy 25,200 gross square feet at the NCAC. There is sufficient parking at the NCAC building for MCHRD staff and visitors.

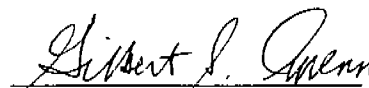
The estimated cost of the project is \$2,719,000. Funding will be through the Hospitals and Health Centers Capital Budget for Fiscal Year 2001. Construction is scheduled to be completed in the Fall of 2001.

We recommend the Regents approve the UMHHC Medical Campus Human Resources Relocation project as described, and authorize issuing the project for bids and awarding a construction contract providing that bids are within the approved budget.

Respectfully submitted,



Robert Kasdin
Executive Vice President
and Chief Financial Officer



Gilbert S. Omenn
Executive Vice President
for Medical Affairs

December 2000

APPROVED BY THE REGENTS ON

DEC 14 2000