

Preferred Manufacturers List General Procedure

Policy: A Preferred Manufacturers List (PML) is maintained by Technical Committees at the University of Michigan (U-M) Department of Architecture, Engineering & Construction (AEC). The PML is used as the basis of manufacturer selection for University projects. The PML is updated on an ongoing basis. The A/E should review the included Preferred Manufacturers List (PML) and follow in the preparation of the specification. If the A/E believes other manufacturers should be considered they must discuss this issue with the Design Manager prior to release of the construction documents.

Purpose of Policy: Improve the quality and value of products provided to the University. Improve manufacturer understanding of the U-M PML revision process.

General: Anyone can [Request for Addition or Change of Listing](#) to the PML by contacting the appropriate [Committee Chair](#). The extent of evaluation will vary based on many factors. Therefore, time to evaluate requests will vary.

Manufacturers are listed in the PML in one of three categories:

1. Preferred Manufacturer: Listed manufacturer's product may be used on U-M projects. However, manufacturer's product must also be listed as approved in the project contract documents.
2. Conditional Approval: Listed manufacturer's product may be used on select U-M projects. Approval from the Technical Committee is required. Manufacturer's product must also be listed as approved in the project contract documents. Manufacturers in the Conditional Approval category have gone through successful preliminary review, but Technical Committee requires additional in-service input prior to final category listing.
3. Under Consideration: Listed manufacturer's product is being evaluated. The product should not be included in U-M projects.

All products are expected to meet specification requirements, quality level, and project schedule commitment.

(End of Procedure)