## [Insert CM Firm’s Logo Here]

**University of Michigan**

**Name of Project**

**UM Project No. P0000xxxx**

**Construction Manager’s Quarterly Construction Summary**

**Construction Manager: [Name]**

**Architect: [Name]**



*[At the start of the project, insert the A/E's rendering here and provide photo credit. Once there has been significant construction progress, the rendering may be replaced with a site progress photo. If possible, use the same perspective as the A/E rendering.]*

**PROGRESS OVERVIEW**

* Summarize the general progress in narrative form.

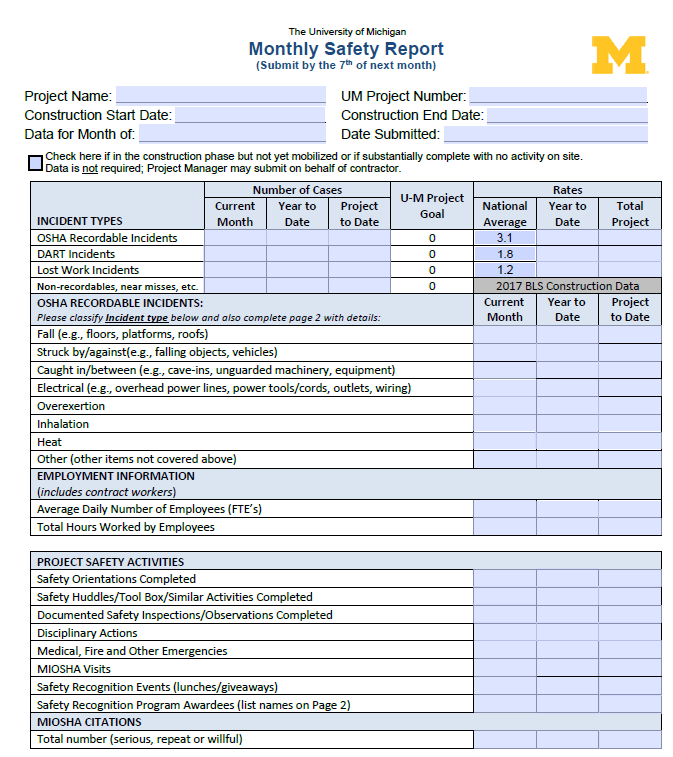
**CRITICAL ISSUES**

* List schedule or budget issues and detail how issues are being addressed. Or, indicate "None at this time."

# SAFETY

1) Description of CM firm’s safety mission statement/motto.

2) Insert image of U-M safety report from the last month of the reporting quarter. Do not include any other charts or graphs.



**See Appendix A for additional Safety Report pages**

**DIVERSITY BUSINESS PARTICIPATION**

|  |  |
| --- | --- |
| **Trade Name** | **Contract Amount** |
| If no awards, indicate "Nothing to report at this time." | $ |
|  |  |

# SCHEDULE OVERVIEW

Do not provide a bar chart or other graphic.

Construction is [%] Complete through [Date/Month].

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Bid Document Release Dates from Design Professional to CM**  **per the CM SOPD** | | | | | **Out to Bid** | | | |
| **Bid Package No.** | **Description** | **Original Schedule per SOPD** | **Current Schedule** | **Actual** | | **Original Schedule** | **Current Schedule** | **Actual** |
| DR #0 | Demo and Abatement | 8/23/19 | 8/2/19 | 8/2/19 | | 8/5/19 | 8/5/19 | 8/5/19 |
| DR #1 | Precast Concrete design-assist & installation | 7/8/19 | 7/8/19 | 7/8/19 | | 6/28/19 | 7/16/19 | 7/16/19 |
| DR #2 | Earth Retention Systems | 9/24/19 | 9/24/19 | 9/24/19 | | 10/22/19 | 10/2/19 | 10/26/19 |

# MILESTONES

List milestones listed in CM SOPD and any other milestones determined by the Project Team at the beginning of the project.

|  |  |  |  |
| --- | --- | --- | --- |
| **Description** | **Original Schedule per SOPD** | **Current Schedule** | **Actual** |
| Start of Demolition | 9/23/19 | 9/23/19 | 9/23/19 |
| Start of Precast Concrete | 3/17/20 | 3/17/20 | TBD |
| Building Enclosure | 11/22/20 | 11/22/20 | TBD |

**3-MONTH OUTLOOK**

|  |  |  |
| --- | --- | --- |
| **Month/Year** | **Month/Year** | **Month/Year** |
| * Continue precast concrete fabrication * Begin precast installation * Complete concrete foundations and walls * Continue earthmoving operations and backfilling | * Continue precast concrete fabrication * Begin precast installation * Complete Madison Street water line install * Begin masonry installation | * Continue precast concrete * Begin basement underground piping installation * Begin window installation * Begin layout of basement walls |

**ADDITIONAL MEASURABLES (reported in business days)**

If review time exceeds goal, provide an explanation.

|  |  |  |  |
| --- | --- | --- | --- |
| **RFI Review:** | **Submittal Review:** | **Change Management:** | **Pay Applications:** |
| Total RFI’s: | Total Submittal Packages: | Total No. of CCDs: | Total Pay Apps: |
| Avg. Review Time: | Avg. Review Time: | Avg. CCD to CO: | Avg. Payment Time to CM: |
| Review Time Goal: | Review Time Goal: | Goal for CCD to CO: | Payment Goal U-M to CM: |
|  |  |  | Avg. CM Payment to Trade: |
|  |  |  | Payment Goal CM to Trade: |

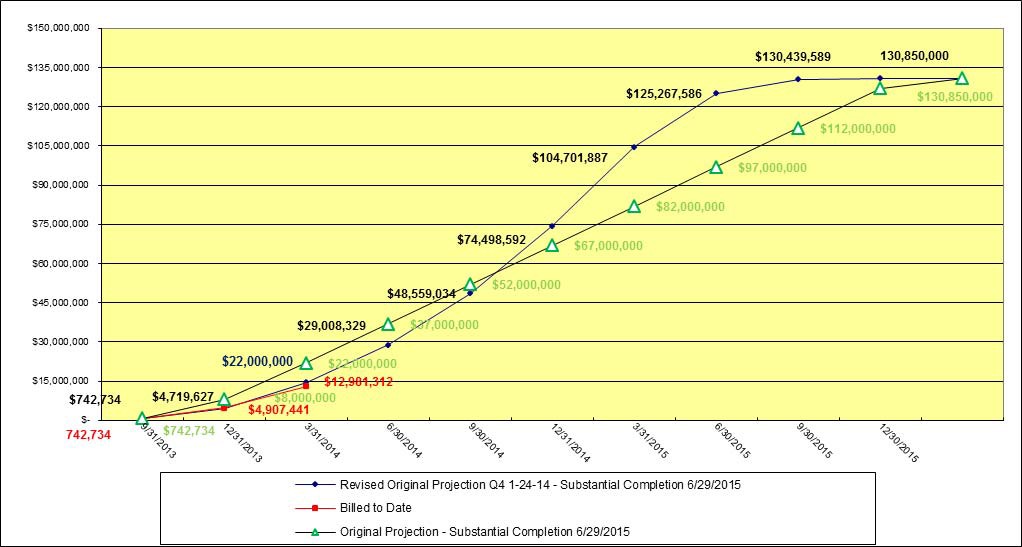
**Budget/Cost Status: Invoice Summary**

Insert the invoice summary from the last month of the reporting quarter.

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**Construction Cash Flow**

If the actual varies significantly from the projection, provide an explanation.



# SUSTAINABILITY & ENVIRONMENT

Narrative of CM’s Sustainability and Environmental program.

# PROGRESS PHOTOGRAPHS

Insert photos and include dates taken and brief description.

|  |  |
| --- | --- |
| Concrete footing installation | Foundations looking southwest |
| Foundations looking south | Complete foundations backfilled |

A document with text and numbers

Description automatically generated**Appendix A**