



Construction Manager Deliverables

March 2018

This checklist has been developed to aid the Construction Manager and the AEC Project Director/Manager in tracking many of the Construction Manager's submittals to the Owner as required in the [CM Agreement](#) and the [Standard General Conditions](#). This list is not intended to alter the requirements of the Contract Documents. *This is not an inclusive list and there may be other items necessary for the Construction Manager to meet the Standard of Care required in Section 2.2 of the Agreement.*

<p>SOPD:</p> <ul style="list-style-type: none"> <input type="checkbox"/> FLCC <input type="checkbox"/> CM Staffing Plan (Exhibit A) <input type="checkbox"/> General Conditions Costs (Exhibit B) 	<p>Initial Pre-Construction Meeting (no later than 14 days following issuance of Notice to Proceed or execution of Agreement):</p> <ul style="list-style-type: none"> <input type="checkbox"/> Outline of Goals and Objectives <input type="checkbox"/> Outline of Administrative Management Plans and Reports <input type="checkbox"/> Preliminary evaluation of the Fixed Limit of Construction Cost and the program requirements <input type="checkbox"/> Design phase team meeting schedule <input type="checkbox"/> Preliminary site logistics and utilization plan <input type="checkbox"/> Preliminary Project Schedule 	<p>Administrative Management Plan (within 30 days of the first Pre-Construction meeting):</p> <ul style="list-style-type: none"> <input type="checkbox"/> Quality Control Plan <input type="checkbox"/> Materials Procurement and Handling Plan <input type="checkbox"/> Site Logistics Plan <input type="checkbox"/> Diversity Plan <input type="checkbox"/> Change and Budget Management Plan <input type="checkbox"/> Schedule Analysis: Alternate Phasing and Sequencing <input type="checkbox"/> Construction Bid Package List <input type="checkbox"/> Health & Safety Plan <input type="checkbox"/> Trade Contractor prequalification criteria & methodology <input type="checkbox"/> Project Directory & Project Team Org Chart <input type="checkbox"/> Onsite Software Utilization <input type="checkbox"/> Bid Package Review <input type="checkbox"/> Trade Contract Terms 	<p>SD, DD and CD Design Phases:</p> <ul style="list-style-type: none"> <input type="checkbox"/> SD, DD and CD Cost Estimates: <ul style="list-style-type: none"> -SD, DD and 95% CD CSI format -SD, DD and CD CCCS format (breakdown by bid pack utilizing CCCS format) <input type="checkbox"/> Value Engineering (costs & benefits of alternative solutions, systems, materials or techniques) <input type="checkbox"/> Constructability Reviews for each design phase <input type="checkbox"/> Design Release Phasing review, if applicable <input type="checkbox"/> Risk Analysis 	<p>GMP Proposal:</p> <ul style="list-style-type: none"> <input type="checkbox"/> List of Drawings and Specifications, including Addenda <input type="checkbox"/> List of Allowances <input type="checkbox"/> List of Clarifications & Assumptions <input type="checkbox"/> Statement of Construction Cost CCCS format <input type="checkbox"/> Construction Schedule <input type="checkbox"/> Costs for permits, tests inspections & other miscellaneous costs 	<p>Trade Contracts:</p> <p>Pre-Bid:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Trade Contractor Bid Lists (with updated prequalification data) for each Bid Package <input type="checkbox"/> Labor Availability Review for each Bid Package <input type="checkbox"/> Bid Package Operations High Risk Analysis (& meeting) <p>Bid:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Bid Package Bid Release Recommendation <input type="checkbox"/> Bid Package Manual <input type="checkbox"/> Bid Package Schedule (as shown in construction schedule) <p>Award:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Award Recommendation Package with Bid Tab and full justification narrative <input type="checkbox"/> Copy of Trade Contract <input type="checkbox"/> Bid & Award Amounts CCCS format
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